



Attorney Docket: P04361US1

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

APPLICANT: Bonnstetter, et al. GROUP ART NO: 2152  
SERIAL NO: 09/760,145  
FILED: January 12, 2001  
TITLE: NETWORK BASED DOCUMENT DISTRIBUTION METHOD

**TRANSMITTAL LETTER**

Assistant Commissioner for Patents  
ATTN: Box Missing Parts  
Washington, D.C. 20231

Dear Sir:

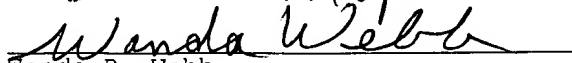
In response to the Notice to File Missing Parts of an Application with filing date granted, enclosed please find the following documents:

- (1) Declaration Not Accompanying Application, dated February 6 and 7, 2001 by the inventors: Bill J. Bonnstetter; David R. Bonnstetter; and Rodney Cox;
- (2) Power of Attorney, signed by inventor(s) (3 pages);
- (3) \$65.00 surcharge fee;
- (4) A copy of the Notice to File Missing Parts of Application.

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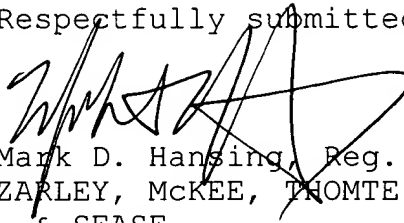
CERTIFICATE OF MAILING (37 C.F.R. § 1.8(a))

I hereby certify that this paper and the documents referred to as enclosed are being deposited with the United States Postal Service as First Class mail in an envelope addressed to: Assistant Commissioner for Trademarks, BOX MISSING PARTS, Washington, D.C. 20231, on this 8th day of May, 2001.

  
Wanda R. Webb

If any additional fees are needed, please charge  
Deposit Account No. 26-0084.

Respectfully submitted,



Mark D. Hansing, Reg. No. 30,643  
ZARLEY, McKEE, THOMTE, VOORHEES  
& SEASE

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**CUSTOMER NO: 22885**

Attorneys of Record

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## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/760,145	01/12/2001	Bill J. Bonnstetter	P04361US1

22885

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801 GRAND AVENUE  
DES MOINES, IA 50309-2721



CONFIRMATION NO. 2367

## FORMALITIES LETTER



\*OC000000005838373\*

Date Mailed: 03/08/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

05/14/2001 HMOHAMM1 00000030 09760145

01 FC:205

65.00 DP

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below. Applicant is given TWO MONTHS from the date of this Notice within which to correct the informalities indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

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Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 1 - ATTORNEY/APPLICANT COPY

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DOCKET NO: P04361US1  
PATENT

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

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TRANSMITTAL OF FORMAL DRAWING(S)  
PRIOR TO NOTICE OF ALLOWANCE

Assistant Commissioner of Patents  
Washington, D.C. 20231

Informalities in the originally filed drawings have been formalized (e.g. reference numerals, lead lines, and figure number legends) Applicant submits herewith new formal drawing(s) for this application.

It is not believed that any fee is due with this response. If any fee has been inadvertently overlooked please charge deposit account #26-0084.

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Certificate Of Mailing

I hereby certify that this paper (along with any paper referred to as being attached or enclosed) is being deposited with the U.S. Postal Service on the date shown below with sufficient postage as first class mail in an envelope addressed to the: Assistant Commissioner for Patents, Washington, D.C., 20231, on this 8<sup>th</sup> of May, 2001.

Wanda Webb  
Wanda R. Webb

Respectfully submitted,



Mark D. Hansing, Reg. No. 30,643  
ZARLEY, McKEE, THOMTE,  
VOORHEES & SEASE  
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